



# California Integrated Waste Management Board



Terry Tamminen  
Secretary for  
Environmental  
Protection

Linda Moulton-Patterson, Chair  
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Arnold Schwarzenegger  
Governor

June 24, 2004

Mr. Jeff Tillman, General Manager  
South Tahoe Refuse Company, Inc.  
2140 Ruth Avenue  
South Lake Tahoe, CA 96150-4357

RE: SITE VISIT DURING SURVEY WEEK JUNE 8-14, 2004  
South Tahoe Refuse Transfer Station - SWIS # 09-AA-0002

Dear Mr. Tillman:

In a continued effort to increase the accuracy of disposal reporting, unannounced site visits at landfills and transfer stations are being conducted throughout the state. The purpose of these visits is to determine whether waste origin information is being collected as required by Title 14 California Code of Regulations (CCR) Sections 18805-18810, and to observe how the surveys are being conducted. These regulations specify that all permitted solid waste facilities are to conduct, at a minimum, quarterly surveys to obtain the jurisdiction(s) of origin for each vehicle load, including self-hauled waste, delivered to the facility during the required survey weeks.

During the origin survey week, June 8-14, 2004, California Integrated Waste Management Board (Board) staff brought waste to South Tahoe Refuse Transfer Station. No questions were asked regarding the origin of the waste at the gatehouse. Board staff identified themselves and explained the purpose of the site visit to the gate attendant. Staff also gave the attendant a letter explaining the survey week site visit.

After observing the procedures at South Tahoe Refuse Transfer Station during the above mentioned survey week, there was no evidence that the facility operator was conducting the required origin survey for the week June 8-14, 2004, as required by the performance standards set forth in Title 14 CCR Section 18805. Further, there is no record of or documentation that the County of El Dorado has requested and received Board approval of an alternate survey week.

The following information clarifies some of the legal requirements for collecting and relaying waste origin information (refer to the attached regulations – Title 14 CCR Chapter 9.2 Disposal Reporting System and Chapter 3, Article 6.3 Record Keeping Requirements):

- Minimum of one week per quarter jurisdiction of origin waste surveys to identify in what city or county the waste was produced [Title 14 CCR Section 18805].
- Waste origin information is required to be collected at permitted transfer stations and disposal facilities from every hauler during the specified origin survey weeks: March 8-

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14, June 8-14, September 8-14, and December 8-14 of each year. Additional survey periods, such as surveying every load everyday, are encouraged but are not required.

- If the one-week per quarter survey is used, the percentage of waste from each jurisdiction during the week is applied to the total tons for the quarter to estimate the tons assigned to each jurisdiction for that quarter.
- Transfer Stations [Title 14 CCR Section 17414(h) & Title 14 CCR Section 18809]
  - State minimum standards require Disposal Reporting System records be kept.
  - Operators must collect jurisdiction of origin information and forward a quarterly report to every Board permitted facility in California to which waste is sent. The report must provide the percentage of waste from each jurisdiction. Information on the percentage of waste from each jurisdiction may be provided at the time each load is delivered to other permitted facilities in lieu of a quarterly report.
  - The jurisdiction of origin and tonnage for any waste that is exported out of state need to be reported to the county/agency in which the transfer station is located.

In order to meet the legal requirements outlined above, transfer stations must collect jurisdiction of origin information on loads received, and supply jurisdiction of origin information to other disposal facilities on loads delivered either at the time of delivery, or within 4 weeks after the end of the quarter.

Please respond to this letter in writing with a detailed explanation of your process for determining the origin of waste disposed at your facility within 30 days of the date of this letter. If a letter is not received within 30 days of the date of this letter, Board staff will consider a review of the facility's records in accordance with the Disposal Reporting System Regulations [Title 14 CCR Section 18809] and the Minimum Standards for Solid Waste Handling and Disposal Regulations [Title 14 CCR Section 17414].

If you have any further questions regarding the visit to your facility, please feel free to contact me at (916) 341-6204.

Sincerely,

Sherrie Sala-Moore, Senior  
Disposal Reporting Section  
Waste Analysis Branch

cc: Valerie Kauffman  
County of El Dorado

Brett Austin  
County of El Dorado

Kyle Pogue  
California Integrated Waste Management Board

Attachment

**SOUTH TAHOE REFUSE CO., INC.**Attachment 5  
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August 16, 2004

Sherrie Sala-Moore  
Disposal Reporting Section  
California Integrated Waste Management  
P.O. Box 4025  
Sacramento, CA 95812-4025

Dear Ms. Sala-Moore,

I received the notification resulting from your staff site visit of June 8, 2004, from our new Transfer Station Cashier. Please allow me, once again, to explain the circumstances.

The survey week in question began on a Tuesday. The Cashier on duty that Tuesday and Wednesday was reminded of the survey week by his Supervisor on Tuesday morning. A notice was posted in the Transfer Station breakroom, where the drivers complete their pre-trip and post-trip paperwork and where they are given their survey forms to complete each day.

Unfortunately, when the Cashier who works Thursday, Friday and Saturday came on shift Thursday, no one reminded her that it was survey week.

This will not happen again. The Transfer Station Supervisor and Cashiers have highlighted the survey weeks on the calendar in the Transfer Station Office and the Supervisor will be responsible for posting a notice with the survey week dates on the Cashier's window with the words "Where is your waste from?" in big, bold, bright letters. The Supervisor will also verbally remind the Cashiers, review the survey requirements and observe a minimum of 15 self-haul transactions each day.

We have trained each of our three Transfer Station Cashiers on their job requirements during survey week. We have also explained the purpose of the survey and how the information is used. Each Cashier has been informed that failure to comply with the survey week requirements will result in disciplinary action.

Please let us know if there are other specific steps we should take to address this situation. Your assistance in resolving this issue is appreciated. Please contact Jeanne Lear at (530) 542-8366.

Truly yours,

A handwritten signature in black ink, appearing to read "Jeffery R. Tillman".

Jeffery R. Tillman  
General Manager

Cc: Gerri Silva, Deputy Director  
El Dorado Environmental Management

# **Transfer Station Cashiers SURVEY WEEK**

**Wednesday, September 8  
To  
Tuesday, September 14**

# **Where is your waste from?**

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Attachment 5  
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